



March 19, 2009

To: All Participants

Subject: Question and Answer Set #3 to First 5 California, RFP-CCFC-2008-02, Request for Proposal (RFP), Practice, Research & Outcomes 0 – Five (PROOF)

Questions relating to RFP-CCFC-2008-02:

Item		Bidder Question	State Response
1.	Appendix A, K.E. DED A-101 Project Activity Plan, p.14 VI.D.3.b. Training. p. 85	Appendix A, Contract, states DED A101 States Training Plan due 30 business days from award of contract. Page 85 VI.D. 3. B. Training states Training Plan Ded A101 is due 20 days after contract award. Which one do we need to follow?	Page 85 of the RFP as been changed to read: The Contractor shall develop a Training Plan using the format outlined in Project Activity Plan (DED A101) within 30 business days of award of contract. This change will be included in addendum 2.
2.	Appendix B, Form VI.4 – Key Personnel Resume Summary p. 37 VI.C.1 Key Personnel Minimum Requirements p. 71	Appendices, Form VI.4 – Key Personnel Resume Summary, contains a statement on page 2 “ List client references that can verify the work performed during the past five years that is used to meet the Minimum and Desirable Requirements”. This does not appear in any of the key personnel requirements. Requirements state number of years required/desired for specifics, an does not mention within the past five years. What is going to be required?	The Key Personnel Minimum Requirements are outlined in Section VI.C.1 states: “The Bidder shall specify the names and provide detailed resumes of all proposed contractor key personnel, including references for all work performed by each of the staff that is used to meet the Key Personnel Minimum Requirements. In addition, references for the proposed contractor key personnel must be for projects within the last five (5) years. All key personnel must submit a resume summary, as defined in Section VI.C.1. Proposed Key Personnel as well as a supporting detail resume structured in a consistent format.” The intent of client references during the last 5 years requirement is to

			<p>make sure the client reference is recent enough to provide an accurate assessment of the staff's skills during the project. A project may have begun more than five years ago but was complete within the 5 year period; this would be a valid client reference. The bidder may have worked on multiple projects for the same client over a number of years that exceeds 5 years, this would also be a validate client reference.</p> <p>Addendum 2 will include a change to Section VI.2.B. Corporate References to reference Appendix B, Form VI.2- Client Reference List to identify corporate client references.</p> <p>Client references for Key Personnel experience need to be included in Appendix B, Form VI.4 – Key Personnel Resume Summary.</p>
3.	Section VI.D.5 Implementation, p. 85	<p>On page 85 the Implementation requirement states "Implementation of the new system must be done in such a way so as to minimize disruption of normal service."</p> <p>Is there a calendar of events/activities that our proposed implementation plan needs to taken into consideration?</p>	<p>Yes, First 5 will work with the selected bidder to finalize the implementation plan to ensure any disruption of services will be minimized.</p>
4.	Appendix A, Attachment 2 – General Provisions, p.19	<p>Appendix A - Third Party COTS General Provisions</p> <p>We assume that the only Third Party COTS Software that is not proprietary, I.E. Microsoft SQL Server 2008 and all Microsoft products do not fit this provision. We also assume that any other COTS software does not fit this provision as we do not own the rights to the source code and would not have the ability to modify the software.</p>	<p>If a bidder is proposing custom software and not a COTS based solution, Third Party COTS General Provisions do not apply.</p>

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		Is this true?	
5.		What effect will Proposition 1D have on the First 5 and our procurement process? Are the funds for this effort outside this proposition?	<p>Over five years, Proposition 1D will redirect approximately \$1.6 billion from First 5 state and county programs to support state health and human services programs for children up to five years of age.</p> <p>This proposed redirection represents a significant reduction in funding for First 5 California. At this time, we do not know which programs or contracts will be affected, how, or to what degree. This determination will not be made until after the May 19th election, and then only if the measure passes. First 5 California is maintaining normal operations and will notify contractors, partners, and stakeholders of any decisions impacting funding as soon as possible.</p>

Thank you,

LIZ BOURRAGE

DGS Procurement Official